



PORTFOLIO HOLDER DECISION MEETING

**TUESDAY 7 JULY 2009
5.30 PM**

**COMMITTEE ROOM 3,
HARROW CIVIC CENTRE**

MEMBERSHIP

Leader

**Issued by the Democratic Services Section,
Legal and Governance Services Department**

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HARROW COUNCIL
PORTFOLIO HOLDER DECISION MEETING
TUESDAY 7 JULY 2009

AGENDA - PART I

PROCEDURAL

1. **Declarations of Interest:**
To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:
 - (a) all Members of the Committee, Sub Committee, Panel or Forum;
 - (b) all other Members present in any part of the room or chamber.

2. **Declarations of Any Dispensations Granted by the Standards Committee:**
To receive declarations of any dispensations granted by the Standards Committee.

3. **Minutes:** (Pages 1 - 2)
That the minutes of the meeting held on 6 February 2009 be taken as read and signed as a correct record.

4. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 15 (Part 4D of the Constitution).

5. **Public Questions:**
To receive questions (if any) under the provisions of Executive Procedure Rule 16 (Part 4D of the Constitution).

(Note: Paragraph 16 of the Executive Procedure Rules stipulates that questions will be asked in the order notice of them was received and that there be a time limit of 15 minutes).

6. **Matters referred to the Executive Member:**
In accordance with the provisions contained in Overview and Scrutiny Procedure Rule 23 (Part 4F of the Constitution).

7. **Reports from the Overview and Scrutiny Committee or Sub-Committees:**
(if any)

8. **Any Other Urgent Business:**
Which cannot otherwise be dealt with.

9. **Exclusion of the Press and Public:**
To resolve that the press and public be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local

Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
10.	London Authorities Mutual Limited	Information under paragraph 5 of Part I of Schedule 12A to the Local Government Act 1972, relating to information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

AGENDA - PART II

10. **London Authorities Mutual Limited:** (Pages 3 - 10)
Report of the Director of Legal and Governance Services.

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PORTFOLIO HOLDER DECISION MEETING

6 FEBRUARY 2009

Chairman: * Councillor Paul Osborn

* Denotes Member present

PART I - RECOMMENDATIONS - NIL

PART II - MINUTES

68. **Declarations of Interest:**

RESOLVED: To note that there were no declarations of interests made by Members in relation to the business to be transacted at this meeting.

69. **Declarations of Any Dispensations Granted by the Standards Committee:**

RESOLVED: To note that there were no declarations of any dispensations granted by the Standards Committee in relation to the business to be transacted at this meeting.

70. **Minutes:**

RESOLVED: That the minutes of the meeting held on 29 July 2009, be taken as read and signed as a correct record.

71. **Petitions:**

RESOLVED: To note that no petitions had been received under the provisions of Executive Procedure Rule 15.

72. **Public Questions:**

RESOLVED: To note that no public questions were put at the meeting under the provisions of Executive Procedure Rule 16.

73. **Matters referred to the Executive Member:**

RESOLVED: That no matters had been referred to the Executive Member for reconsideration in accordance with the provisions contained in the Overview and Scrutiny Procedure Rule 22 (Part 4F of the Constitution).

74. **Reports from the Overview and Scrutiny Committee or Sub-Committees:**

RESOLVED: To note that no reports had been received.

75. **Key Decision: Waste Management Programme Approval:**

The Portfolio Holder for Performance, Communication and Corporate Services considered a report of the Director of Business Transformation and Customer Service on the Waste Management Programme.

The report was urgent because the project timescales demanded that the Council mobilise its implementation team, which would involve local resourcing processes. In addition it would enable Capita to procure sub-contractors to ensure the prompt start and timely delivery of the promised benefits of the project.

The Portfolio Holder was informed that all relevant members had been briefed on the content and that their comments would be reflected in the approach of the project in terms of benefit realisation and the communication of non-cashable benefits. The officers confirmed that there was reference in the Contract Schedule that disaster recovery procedures and policies would be in place for the solution. A document was circulated that would be included as an appendix to the Contract Schedule.

RESOLVED: That (1) the Waste Management Programme be approved to proceed in line with the agreed Business Case;

(2) the Business Case was approved subject to a satisfactory resolution of the further work to be undertaken on the following issues:

1. The arrangement of a visit by a Manager and driver from the Public Realm Division to a local authority which used the proposed technology and

processes. The visit to discuss implementation issues, lessons learnt, use of technology and to accompany a driver on a collection;

2. To ensure the system had a two-way connectivity between CRM (Customer Relation Management software) and the mobile system for closure of ticket upon completion of missed bins.

(3) a further report be submitted to the Portfolio Holder for Performance, Communication and Corporate Services on items indicated 'on hold' in the report prior to any implementation of these issues.

Reason for Decision: Business cases and detailed plans had been reviewed and agreed by members of the Partnership Panel. Approval was sought as a matter of urgency order to formally start their development and implementation.

(Note: The meeting having commenced at 4.40 pm, closed at 4.45 pm)

(Signed) COUNCILLOR PAUL OSBORN
Chairman

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